



Parent and Family Engagement Plan 2025-2026

I, **Esther Seward**, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

**Assurances - The school will:**

- Be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 8101 of ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent;
- Jointly develop/revise with parents the school Parent and Family Engagement Plan and distribute to parents of participating children and make available to the local community;
- Involve parents, in an organized, ongoing, and timely way, in the joint development of planning, reviewing, and making improvements to the school Parent and Family Engagement Plan;
- Use the findings from the Parent and Family Engagement Plan review to design strategies for more effective parental involvement, and to revise, if necessary, the school's Parent and Family Engagement Plan;
- If the plan for Title I, Part A, developed under [ESEA Section 1116], is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency;
- Provide to each parent an individualized student report about the performance of their child(ren) on the state assessments [ESEA Section 1116];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is out of field; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals.

Signature of Principal

Date

## Parent and Family Engagement Mission Statement (optional)

Response:

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### Involvement of Parents

Parents will be made aware of Title I activities via the School Messenger notification system; student-delivered handouts, emails, school website, weekly school newsletter, at monthly SAC and PTO meetings. The administrative leadership team will partner with our Parent Teacher Organization (PTO), SJCCA Arts and SJCCA Band Boosters making sure high-quality, Title I activities are provided and will ensure parental participation within the decision-making process of school improvement activities. RJ Murray Middle School will solicit input and involve parents in Title I programs through SAC meetings, PTO meetings, and student & parent surveys. Parents will be invited to the annual Title I Meeting and given an opportunity to share concerns, provide input, and review the Parent and Family Engagement Plan. Communication will be documented through agendas, sign-in sheets, and presentation of material. The PFEP will be presented to parents during the annual Meeting. Additionally, the school PFEP will be placed on the school's website, and hard copies will be available upon request.

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### Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [ESEA 1116].

	Program	Coordination
1	IDEA (Students with Disabilities)	The Individuals with Disabilities Education Act (IDEA) ensures that all children with disabilities are entitled to a free appropriate public education to meet their unique needs and prepare them for further education, employment, and independent living. Title I seeks to educate families on how to work with students falling under IDEA at home to be successful in the classroom and give families strategies for providing a safe environment. During IEP meetings, the school-based IEP team members will educate parents on how to help their children at home and provide access to resources available to them.
2	6 <sup>th</sup> Grade Parent Orientation	School administration will provide information/educate all 6 <sup>th</sup> grade parents in attendance with the resources available to assist their child at home in the areas of reading and math.
3	Breakfast of Champions	School administration and Title I coordinator will invite parents to attend a Breakfast of Champion event in the first quarter. During this event, parents will be educated on their students' individual state assessment results from the 2024-25 FAST PM3, their 2025-26 FAST PM1 data scores, as well as how to access the Parent Portal throughout the school year. Parents will learn how to help their students, receive resources available to them for use at home, as well as information on after-school tutoring.
4	ELL Student Tutoring	English Language Learners – The parents of these students will be educated on the school's commitment to provide small group instruction during the school with a certified EL tutor. Parents will be educated on the school's efforts to provide ELL students with the language skills necessary for effective communication in social and academic contexts.

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## Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program, Adequate Yearly Progress, school choice, and the rights of parents.

To meet the requirements under **ESEA Section 1116(c)(1)**, EHC will take the following specific steps to conduct an annual Title I parent meeting designed to inform parents of participating children about:

- The school's Title I program
- The nature and requirements of Title I
- Adequate Yearly Progress (AYP) or its current accountability equivalent
- The rights of parents under Title I

	Activity/Tasks
1	Parents will be made aware of the annual meeting via the School Messenger notification system and weekly school newsletter.
2	During the annual meeting, parents and families will be informed of the school's Title I program, as well as the resources available within the school.
3	Parents will be made aware of the of R.J. Murray Middle Schools goal to empower parents in the quest to support their student's academic achievement; social emotional development; and growth from the moment they enter school until they exit into the workforce and/or college.
4	During the meeting, parents will be informed of the school's goal to maintain the school's grade of an "A" and the steps the school will take to reach the projected goal.
5	Parents will be advised of the school choice options and their rights for students zoned for R.J. Murray Middle School and the steps required should they decide to exercise their right to have their child attend a different school. Additionally, the rights of parents to know of their child's teacher's state certification credentials and who they should contact for such information will be shared.
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## Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, childcare, or home visits, as such services related to parent and family engagement [ESEA Section 1116].

**Response:** Meetings will be offered at various times: in the morning for those parents who can attend, and additional meetings will be provided during the evening for parents working throughout the day.

## Building Capacity

Describe how the school will implement activities that will build the capacity for meaningful parent/family involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement. Include information on how the school will provide other reasonable support for parent/family engagement activities under [ESEA Section 1116)].

**PFE Allocation \$ 4,326.00**

	Month of Event/Training	Content or Type of Activity	Description of PFE Event/ Training Description of the overall event/training, goals, specific resources needed, and anticipated number of participants	Event/Training Projected Expenses	Total Expense
1	September / October	Title I Annual Meeting/ Open House/ Curriculum Night	<p>This joint event serves as the official Title I Annual Meeting and an opportunity for families to engage with school staff, understand curriculum standards, and explore the supports available to all students under Title I.</p> <p><b>Goals:</b></p> <ul style="list-style-type: none"> <li>• Inform families of their rights under Title I and school accountability measures.</li> <li>• Provide transparency about curriculum, assessments, and teacher expectations.</li> <li>• Strengthen communication between parents and teachers.</li> </ul> <p><b>Resources Needed:</b> Title I presentation, family compacts, handouts by grade level, sign-in sheets, translators if needed, refreshments, student work displays.</p> <p><b>Number of Participants:</b></p>	<input checked="" type="checkbox"/> Food <input type="checkbox"/> Consumable Materials <input type="checkbox"/> Resources <input type="checkbox"/> Contract Services	\$326.00
2	November	Parent and Family Engagement Month Event	<p>In celebration of Florida's Parent and Family Engagement Month, this event highlights the power of informed educational choices. Families will explore available school choice options and learn how to navigate the application process.</p> <p><b>Goals:</b></p> <ul style="list-style-type: none"> <li>• Educate families on School Choice programs and deadlines.</li> <li>• Empower parents to advocate for the best academic fit for their child.</li> <li>• Build family awareness of district and state educational pathways.</li> </ul>	<input checked="" type="checkbox"/> Food <input type="checkbox"/> Consumable Materials <input type="checkbox"/> Resources <input type="checkbox"/> Contract Services	\$200.00

			<b>Resources Needed:</b> School Choice brochures, online application stations, district representative Q&A, flyers, refreshments. <b>Number of Participants:</b>		
3	January	Literacy Week Event	Held during Celebrate Literacy Week, Florida!, this event promotes a love of reading through interactive literacy activities like Bingo for Books, a New Worlds Reading Program celebration, or a theme tied to Florida's culture, history, or natural wonders. <b>Goals:</b> <ul style="list-style-type: none"> <li>Engage families in at-home reading habits.</li> <li>Introduce literacy-based programs and community resources.</li> <li>Make reading fun and accessible to all learners.</li> </ul> <b>Resources Needed:</b> Books for prizes, themed décor, literacy game stations, volunteer readers, activity take-home bags. <b>Number of Participants:</b>	<input checked="" type="checkbox"/> Food <input type="checkbox"/> Consumable Materials <input type="checkbox"/> Resources <input type="checkbox"/> Contract Services	\$300.00
4	March	STEAM Night Event	STEM Night immerses families in hands-on science, technology, engineering, and math activities, encouraging collaboration and creative problem-solving. In partnership with our school community, families will work together on exciting STEM challenges. <b>Goals:</b> <ul style="list-style-type: none"> <li>Promote critical thinking and real-world problem-solving skills.</li> <li>Show parents how STEM is integrated into classroom instruction.</li> <li>Encourage family collaboration through fun learning experiences.</li> </ul> <b>Resources Needed:</b> Take home items, facilitators. Food and Sign-In Sheets. <b>Number of Participants:</b>	<input checked="" type="checkbox"/> Food <input type="checkbox"/> Consumable Materials <input type="checkbox"/> Resources <input type="checkbox"/> Contract Services	\$250.00
5	April / May	Arts in Excellence Event	This culminating celebration showcases student talent and creativity through visual arts, music, dance, and theater. Families are invited to attend performances, explore art exhibits, and participate in interactive arts activities. <b>Goals:</b> <ul style="list-style-type: none"> <li>Celebrate student achievements in the fine and performing arts.</li> <li>Encourage family appreciation and support of arts education.</li> <li>Provide students with a platform for creative expression.</li> </ul> <b>Resources Needed:</b> Student artwork, performance schedule, programs or playbills, art activity stations. <b>Number of Participants:</b>	<input checked="" type="checkbox"/> Food <input type="checkbox"/> Consumable Materials <input type="checkbox"/> Resources <input type="checkbox"/> Contract Services	\$250.00

6	Breakfast of Champions	<p>This event aims to empower parents with the knowledge and skills to effectively understand and utilize their child's FAST data. It creates a supportive environment where parents feel informed and involved in their child's educational success.</p> <p><b>Goals:</b></p> <ul style="list-style-type: none"> <li>• Increase parent involvement and support of their child's education.</li> <li>• Educate parents on the state assessment and their student's past and current assessment data.</li> <li>• Improve communication and strengthen school-home partnership.</li> <li>• Provide parents with resources to help their students at home.</li> </ul> <p><b>Resources Needed:</b> Monitor to display data, computer, food, sign-in sheets.</p> <p><b>Number of Participants:</b> 200 parents</p>	<input checked="" type="checkbox"/> Food <input type="checkbox"/> Consumable Materials <input type="checkbox"/> Resources <input type="checkbox"/> Contract Services	\$250.00
8	Honors Breakfast	<p>This event showcases the academic achievements of our students. Families are invited to attend a breakfast to celebrate their student's academic accomplishments.</p> <p><b>Goals:</b></p> <ul style="list-style-type: none"> <li>• Celebrate student academic achievements.</li> <li>• Encourage family appreciation and support for their students' education and academic success.</li> <li>• Provide students with a platform to celebrate their academic success with their parents.</li> </ul> <p><b>Resources Needed:</b> Programs, sign-in sheets, food, guest speaker.</p> <p><b>Number of Participants:</b> 300 parents and students</p>	<input checked="" type="checkbox"/> Food <input type="checkbox"/> Consumable Materials <input type="checkbox"/> Resources <input type="checkbox"/> Contract Services	\$250.00
9	Honors Breakfast	<p>This event showcases the academic achievements of our students. Families are invited to attend a breakfast to celebrate their student's academic accomplishments.</p> <p><b>Goals:</b></p> <ul style="list-style-type: none"> <li>• Celebrate student academic achievements.</li> <li>• Encourage family appreciation and support for their students' education and academic success.</li> <li>• Provide students with a platform to celebrate their academic success with their parents.</li> </ul> <p><b>Resources Needed:</b> Programs, sign-in sheets, food, guest speaker.</p> <p><b>Number of Participants:</b> 300 parents and students</p>	<input checked="" type="checkbox"/> Food <input type="checkbox"/> Consumable Materials <input type="checkbox"/> Resources <input type="checkbox"/> Contract Services	\$250.00
10	Honors Lunch	<p>This event showcases the academic achievements of our students. Families are invited to attend luncheon to celebrate their students' academic accomplishments.</p>	<input checked="" type="checkbox"/> Food <input type="checkbox"/> Consumable Materials <input type="checkbox"/> Resources	\$250.00

			<b>Goals:</b> <ul style="list-style-type: none"> <li>• Celebrate student academic achievements.</li> <li>• Encourage family appreciation and support for their students' education and academic success.</li> <li>• Provide students with a platform to celebrate their academic success with their parents.</li> </ul> <b>Resources Needed:</b> Sign-in sheets, food. <b>Number of Participants:</b> 110 parents and students	<input type="checkbox"/> Contract Services	
11		Race to the Finish	This event showcases the academic achievements of our students' making gains on their state assessment. Families are invited to volunteer and celebrate their students' academic accomplishments. <b>Goals:</b> <ul style="list-style-type: none"> <li>• Celebrate the academic achievements of all students making gains on the PM3 state assessment in reading or math.</li> <li>• Encourage family participation and support their students' education and academic success.</li> <li>• Provide students with a platform to celebrate their academic success with their parents.</li> </ul> <b>Resources Needed:</b> Sign-in sheets, food. <b>Number of Participants:</b> 600 parents and students	<input checked="" type="checkbox"/> Food <input type="checkbox"/> Consumable Materials <input type="checkbox"/> Resources <input type="checkbox"/> Contract Services	\$1,000.00
12		Winners Circle Luncheon	This event showcases the academic achievements of our students increasing their state assessment reading or math scores from level 1 or 2 to level 3. Families are invited to celebrate their students' academic accomplishments. <b>Goals:</b> <ul style="list-style-type: none"> <li>• Celebrate the academic achievements of all students increasing their state assessment score from a level 1 or 2 to a level 3 reading or math.</li> <li>• Encourage family participation and support their students' education and academic success.</li> <li>• Provide students with a platform to celebrate their academic success with their parents.</li> </ul> <b>Resources Needed:</b> Sign-in sheets, food. <b>Number of Participants:</b> 250 parents and students	<input checked="" type="checkbox"/> Food <input type="checkbox"/> Consumable Materials <input type="checkbox"/> Resources <input type="checkbox"/> Contract Services	\$1,000.00

13				<input checked="" type="checkbox"/> Food <input type="checkbox"/> Consumable Materials <input type="checkbox"/> Resources <input type="checkbox"/> Contract Services	
14				<input checked="" type="checkbox"/> Food <input type="checkbox"/> Consumable Materials <input type="checkbox"/> Resources <input type="checkbox"/> Contract Services	
15				<input checked="" type="checkbox"/> Food <input type="checkbox"/> Consumable Materials <input type="checkbox"/> Resources <input type="checkbox"/> Contract Services	
				Total	

### Staff Development

Describe the **professional development activities** the school will provide to educate the teachers, specialized instructional personnel, principals, other school leaders and other staff with the assistance of parents/families, **in the value and utility of contributions of parents/families, including how to reach out to, communicate with, and work with parents/families as equal partners**. Include implementation and coordinating of parent/family programs and in details of building ties between parents/families and the school. [ESEA Section 1116]

	Activity	Building Ties Between Parents/Families and the School
1	Parent Involvement Plan Overview	RJ Murray Middle School will provide the faculty with an overview of the Parent and Family Engagement Plan, as well as in-service on the value of parents and how to create symbolic relationships. Training will take place during early release Wednesdays and monthly PLCs.
2	Parent Involvement Plan Implementation	RJ Murray Middle School will provide professional development to the staff on how to build positive relationships with parents and families. Teachers and staff will be instructed to make positive phone calls to parents and communicate the positive performance of students. This will build positive relationships between the school, parents, and families.

### Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents and families in more meaningful engagement in the education of their children [ESEA Section 1116].

**Response:**

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### Communication

Describe how the school will provide parents of participating children the following:

- Timely information about the Title I programs;
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to obtain;
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children; and
- If the school-wide program plan is not satisfactory to the parents of participating children, how the parents will submit the parent/family comments [ESEA 1116].

**Response:** Parents will be made aware of Title I activities via the School Messenger notification system; student-delivered handouts, emails, school website, weekly school newsletter, at monthly SAC and PTO meetings. The administrative leadership team will partner with our Parent Teacher Organization (PTO), SJCCA Arts and SJCCA Band Boosters making sure high-quality, Title I activities are provided and will ensure parental participation within the decision-making process of school improvement activities. RJ Murray Middle School will solicit input and involve parents in Title I programs through SAC meetings, PTO meetings, and student & parent surveys. Parents will be invited and given an opportunity to share concerns, provide input, and participate in student events. Communication will be documented through agendas, sign-in sheets, presentation of material, newsletters, and email to parents.

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### Accessibility

Describe how the school will provide full opportunities for participation in parent/family engagement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent/family programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand.

**Response:** Information about parent and family engagement activities will be communicated to parents through the School Messenger notification system, student-delivered handouts, the school marquee, and monthly SAC and PTSA meetings. School Messenger has the capacity to send out recordings in Spanish and a number of other languages. Reports can be generated by the School Messenger system to track messages and the languages they are sent in. Parent events will be at the convenience of the majority of parents and in a convenient location.

### Discretionary Activities (optional)

Discretionary School Level Parental Involvement Policy Components: include any activities that are not required, but will be paid for through Title I, Part A funding (for example home visits, transportation for meeting, activities related to parent/family engagement, etc.).

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### Evaluation of the Previous Year's Parent and Family Engagement Plan

#### Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention paid to parents/families who are disabled, have limited English proficiency, and parents/families of migratory children) [ESEA Section 1116].

	Barrier	Steps the School will Take to Overcome
1	Parents attending events	Due to the time some of the events took place, parents were unable to attend due to their work schedule. The school will plan and provide dates for annual events to parents at least one month prior to the event taking place. This will allow parents ample to make plans to attend events. Additionally, we will offer virtual events to increase parent attendance and participation.
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#### Building Capacity Summary for the Previous Year

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children. Include participation data on the Title I annual meeting.

	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Honors Breakfast	2	580	Increase in the number of students achieving all "A's"

2	Honors Lunch	1	110	Increase in the number of students achieving all "A's"
3	Race to the Finish Event	1	440	Increase in the number of students making a learning gain on their PM3 FAST reading and/or math state assessment.
4	Winners Circle Luncheon	1	270	Increase in the number of students increasing their PM3 FAST reading and/or math score from a level 1 or 2 to a level 3.
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