

Part 5. Children's race and ethnic identities (optional)

Mark one or more racial identities:

Asian Black or African American American Indian or Alaska Native Native Hawaiian or Other Pacific Islander White

Mark one ethnic identity:

Hispanic or Latino Not Hispanic or Latino

Your children may qualify for free or reduced price meals if your household income falls at or below the limits on this chart.

INCOME ELIGIBILITY GUIDELINES Effective from July 1, 2016 to June 30, 2017						
Household Size	Federal Poverty Guidelines Annual	REDUCED PRICE MEALS - 185%				
		Annual	Monthly	Twice Per Month	Every Two Weeks	Weekly
1	11,880	21,978	1,832	916	846	423
2	16,020	29,637	2,470	1,235	1,140	570
3	20,160	37,296	3,108	1,554	1,435	718
4	24,300	44,955	3,747	1,874	1,730	865
5	28,440	52,614	4,385	2,193	2,024	1,012
6	32,580	60,273	5,023	2,512	2,319	1,160
7	36,730	67,951	5,683	2,832	2,614	1,307
8	40,890	75,647	6,304	3,152	2,910	1,455
For each add'l family member, add	4,160	7,696	642	321	296	148

Privacy Act Statement: This explains how we must use the information you give us. "The Richard B. Russell National School Lunch Act requires the information on this application. You do not have to give the information, but if you do not, we cannot approve your child for free or reduced price meals. You must include the last four digits of the social security number of the adult household member who signs the application. The last four digits of the social security number is not required when you apply on behalf of a foster child or you list a Supplemental Nutrition Assistance Program (SNAP), Temporary Assistance for Needy Families (TANF) Program, or Food Distribution Program on Indian Reservations (FDPIR) case number or other FDPIR identifier for your child or when you indicate that the adult household member signing the application does not have a social security number. We will use your information to determine if your child is eligible for free or reduced price meals, and for administration and enforcement of the lunch and breakfast programs. We MAY share your eligibility information with education, health, and nutrition programs to help them evaluate, fund, or determine benefits for their programs, auditors for program reviews, and law enforcement officials to help them look into violations of program rules."

The U.S. Department of Agriculture (USDA) prohibits discrimination against its customers, employees and applicants for employment on the basis of race, color, national origin, age, disability, sex, gender identity, religion, reprisal, and where applicable, political beliefs, marital status, familial or parental status, sexual orientation, or if all or part of an individual's income is derived from any public assistance program, or protected genetic information in employment or in any program or activity conducted or funded by the Department. (Not all prohibited basis will apply to all programs and/or employment activities).

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Individuals who are deaf, hard of hearing, or have speech disabilities may contact USDA through the Federal Relay Service at 1-800-877-8339 or 1-800-845-6136 (in Spanish).

"USDA is an equal opportunity provider and employer."

ST. JOHNS COUNTY SCHOOL DISTRICT

Dear Parent/Guardian:

St. Johns Schools offer a choice of healthy meals each day to include breakfast and lunch. Meal prices are located on the St. Johns County School District Website: www.stjohns.k12.fl.us under Food and Nutrition Services tab. Pricing is subject to change. Some children may qualify to receive a free or reduced price meal. If your child qualifies for a reduced price meal, the reduced price meal is \$.30 for breakfast and \$.40 for lunch.

1. Do I need to fill out an application for each child? No. Complete the application to apply for free or reduced price meals. Use one Free and Reduced Price School Meals Application for all students in your household. We cannot approve an application that is not complete, so be sure to fill out all required information. **Return the completed application to the school principal or district food service office. Once the application is evaluated by the district office, you will receive notification via U.S. mail as to the student's meal status.**

2. Who can get free meals? Children in households getting SNAP or TANF, foster children, and children enrolled in the HeadStart/EvenStart or Migrant Ed Program can get free meals regardless of your income. Also, your children can get free price meals if your household's gross income is within the free limits on the Federal Income Eligibility guidelines.

3. Can homeless, runaway and migrant children get free meals? Please call Chris Stone, (904) 547-7589 to see if your child(ren) qualify, if you have not been informed that they will get free meals.

4. Can foster children get free meals? Yes, foster children that are under the legal responsibility of a foster care agency or court, are eligible for free meals. Any foster child in the household is eligible for free meals regardless of income.

5. Who can get reduced price meals? Your child(ren) can get low cost meals if your household income is within the reduced price limits on the Federal Eligibility Income Chart, shown on this application.

6. Should I fill out an application if I got a letter this school year saying my child(ren) are approved for free or reduced price meals? Please read the letter you got carefully and follow the instructions. Call the district office at: (904) 547-8931 if you have questions.

7. My child's application was approved last year. Do I need to fill out another one? Yes. Your child's application is only good for that school year and for the first few days of this school year. You must send in a new application unless the school told you that your child is eligible for the new school year. You will be responsible for any debt incurred until the new application is processed by the district office.

8. I get WIC. Can my child(ren) get free meals? Children in households participating in WIC may be eligible for free or reduced price meals. Please fill out an application.

9. Will the information I give be checked? Yes, we may ask you to send written proof.

10. If I don't qualify now, may I apply later? Yes. You may apply at any time during the school year if your household size goes up, income goes down, or if you start getting SNAP, TANF or other benefits. If you lose your job, your children may be able to get free or reduced price meals. Once an application is approved, benefits are good for the entire year.

11. What if I disagree with the school's decision about my application? You should talk to school officials. You also may ask for a hearing by calling or writing to: Kelly Battell, Director of Student Services • 47 Orange St. • St. Augustine, FL 32084 • (904) 547-7536.

12. May I apply if someone in my household is not a U.S. citizen? Yes. You or your child(ren) do not have to be a U.S. citizen to qualify for free or reduced price meals.

13. Who should I include as members of my household? You must include all people living in your household, related or not (such as grandparents, other relatives, or friends) who share income and expenses. You must include yourself and all children who live with you. If you live with other people who are economically independent (for example, people who you do not support, who do not share income with you or your children, and who pay a pro-rated share of expenses), do not include them.

14. What if my income is not always the same? List the amount that you normally get. For example, if you normally get \$1,000 each month, but you missed some work last month and only got \$900, put down that you get \$1,000 per month. If you normally get overtime, include it, but not if you get it only sometimes. If you lost your job or had your hours or wages reduced, use your current income.

15. We are in the military. Do we include our housing allowance as income? If you get an off-base housing allowance, it must be included as income. However, if your housing is part of the Military Housing Privatization initiative, do not include your housing allowance as income.

16. My spouse is deployed to a combat zone. Is his/her combat pay counted as income? No, if the combat pay is received in addition to his/her basic pay because of his/her deployment and it wasn't received before he/she was deployed, combat pay is not counted as income. Contact your school for more information.

If you have other questions or need help, call (904) 547-8931.

Sincerely, Sean Prevatt, Director, Food and Nutrition Services

INSTRUCTIONS FOR APPLYING

A household member is any child or adult living with you. To deposit money into your student's account, you can register with PayPams at www.paypams.com

If you are applying for a FOSTER CHILD, follow these instructions.

Part 1: List the child's name, school, and grade. Check the box indicating child is a foster child.

Part 2: Skip this part.

Part 3: Skip this part.

Part 4: Sign the form. The last four digits of the Social Security Number are not necessary.

Part 5: Answer this question if you choose to.

If any of your household receives State SNAP, FDPIR or State TANF Cash Assistance, follow these instructions.

Part 1: List each child's name, school, and grade. List SNAP, FDPIR or State TANF cash assistance. Provide the case number for the person who receives the benefits.

Part 2: Skip this part.

Part 3: Skip this part.

Part 4: Sign the form. The last four digits of the Social Security Number are not necessary.

Part 5: Answer this question if you choose to.

ALL OTHER HOUSEHOLDS, including WIC households, follow these instructions:

Part 1: List each child's name, school, grade.

Part 2: Skip this part.

Part 3: Follow these instructions to report total household income from last month.

Column 1-Name: List the first and last name of each person living in your household, related or not (such as grandparents, other relatives, or friends). You must include yourself and all children. Attach another sheet of paper if you need to.

Column 2-Last month's income and how often it was received: List the types of income your household got last month and how often you got them. *Employment income:* List the **gross income** each person earned last month, **OR** each person's normal monthly income. It is not the same as take home pay. **Gross Income is the amount earned before taxes and deductions.** It should be listed on your pay stub, or your boss can tell you. Next to the amount, write how often you got it (weekly, every other week, twice a month, or monthly). *Other Income:* List the total amount each person got last month from **all other sources**. Include welfare, child support, alimony, pensions, retirement, Social Security, Worker's Compensation, unemployment, strike benefits, Supplemental Security Income (SSI), Veteran's benefits (VA benefits), disability benefits, regular contributions from people who do not live in your household, and ANY OTHER INCOME. For only the self-employed, under earnings from work, report income after expenses. This is for your business, farm, or rental property. If you are in the military Privatized Housing Initiative or get combat pay, **DO NOT** include these allowances as income.

Column 3-Check if no income: If the person does not have any income, check the box. Students who receive no income, box should be checked.

Part 4: An adult household member must sign the form and list the last four digits of his or her Social Security Number, or mark the box if he or she doesn't have one.

Part 5: Answer this question if you choose to.